

BANKS FIRE DISTRICT #13

13430 NW MAIN STREET, BANKS, OR 97106

REGULAR BOARD MEETING MINUTES

Meeting Date: Tuesday, March 7, 2023

Meeting Location: Banks Fire District #14, Hornshuh Creek Fire Station 14 Training Room

Call to Order: Board Chair Rae Weaver called the meeting to order at 6:00 pm

Board Members Present: Ed Ewing, Kevin Henning, Rae Weaver, Mark Standley Jr. and John Wren.

Board Members Absent: None.

Opened Public Hearing Regarding Donation of 1994 Freightliner at 6:05 pm

Approval of Agenda (Action Item): John Wren made a motion to approve the March agenda with the correction in the Meeting Date section to change from Wednesday to Tuesday. Ed Ewing seconded the motion. Voting for the motion: Ed Ewing, Kevin Henning, Mark Standley, Jr. and John Wren. Opposed: None. The motion carried.

Approval of Minutes of Previous Regular Board Meeting (Action Item):

Motion by Kevin Henning to approve the minutes from the General Session, February 8, 2023 as presented. Ed Ewing seconded the motion. Voting in favor of the motion: Kevin Henning, Ed Ewing, Mark Standley, Jr. and John Wren. Opposed: None. The motion carried.

Treasurer's Report: **LGIP: \$2,080,476.00**

General Fund:	\$	1,071,796.23
Capital Funds:	\$	617,560.40
Debt Service:	\$	201,508.80
Bond Projects:	\$	141,417.25

US Bank: \$33,307.60

Approval of Accounts Payable (Action Item): Motion by Ed Ewing to approve accounts payable as of February 28, 2023, in the amount of \$220,751.65. Kevin Henning seconded the motion. Voting in favor: Ed Ewing, Kevin Henning, Mark Standley Jr. and John Wren. Opposed: None.

Financial Statements Received by Board of Directors (Action Item): Financial statements were received and reviewed by the board. Motion by Kevin Henning to receive financial statements of the district dated February 28, 2023. Ed Ewing seconded the motion. Voting in favor: Ed Ewing, Kevin Henning, Mark Standley Jr. and John Wren. Opposed: None. The motion carried.

Closed Public Hearing Regarding Donation of 1994 Freightliner at 6:15 pm. No comments were received.

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Information Items:

Chief's Report:

- Chief Linz followed up on a question from last month's Board Meeting regarding how often the Clean Water Services Bill is invoiced. Clean Water invoices every other month. So the bill on the payables report reflects two months of service.
- The district had 62 calls in February which is a normal call volume for this time of year.
- Mutual and Automatic Aid calls are down
- Transport income for this fiscal year is \$16,517 which is significantly higher than previous years.
- Lieutenant Chris Perry passed his paramedic test which will now position Banks Fire as 2/3 of our shifts running at ALS levels.
- The volunteers have been working on establishing a Peer Review Group. This group will have the chaplains and experienced firefighters help others to work through difficult calls and incidents. Other departments have used this, and it has worked well.
- The crews worked well through the snow events last month. One day there were 11 calls and the district had good response times with good turnouts from our volunteers. There were no major issues.
- The two heat pumps have been replaced. All installation has been completed and they are up and running.
- AMR won the RFP for Washington County Transport with a scheduled start date of 7/1/23. How is AMR providing transport service going to affect Banks Fire District?
 - Our current Medic 13 is owned by Metro West. This could stay the same or perhaps Banks Fire will purchase the medic from Metro West.
 - We could position an AMR Medic at Banks Fire.
 - We should know more in May of this year
- COVID mask mandate for health care is being lifted as of April 3, 2023. We will continue to wear masks until we receive direction from our Medical Director, Dr. Daya.
- Fiber Update – we are seeing traction on the fiber to Station 14. PGE has held this up. We are waiting for a pole count from PGE. Zippy has given us permission to hang fibers. Hopefully, by next month we will move forward.

Training Officer Report:

- Recently completed the hands-on training of pumper operator course.
- Currently we have an In-House Instructor II course in progress. This should be finished by the end of the month.
- We are putting together an Instructor I course to be held in the near future.
- Spring Academy will start in early April. The individuals in this academy and those that need the training from our Fall 22 Academy will complete Wildland training with ODF May 19th through the 21st.

Volunteer Coordinator Report:

- The volunteers are hosting the pancake breakfast this coming Sunday. The volunteers are excited and have been working very hard to prepare for the breakfast.
- Crews have been receptive and happy with the shift officers on each of the shifts. Individual and group training have been progressive.

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EMS Officer Report:

- EMR class is nearing completion, three classes remain before testing. When completed it will add medical rankings to four current volunteers and three upcoming recruits.
- Transports
 - There was one transport in the month of February.
 - From 2/1 to 2/21, the amount of ARMUPS (activation of fire-based transports) was averaging 2.3 per day.
 - Due to winter storms, 2/22 to 2/28 ARMUPS increased to 7.3 per day. Fortunately, this did not affect Banks and our crews were able to remain in district providing coverage.
 - Call volume during the storms increased throughout all of Washington County going from 153 per day to 177 per day.
- RFP
 - On 2/21 the Washington County Board of Commissioners voted to enter into negotiations with American Medical Response (AMR) to become the ambulance provider for Washington County. This was not a unanimous vote.
 - There was a seven-day period opened to allow for protests from the other bidding agencies, and Metro West did submit a protest. It is currently being evaluated and no official determination has been released.
 - What this means for Banks Fire District is up in the air. Metro West currently owns our ambulance (Medic 13) and it is unclear what will happen if or when AMR takes over. AMR has proposed to use Jim's Market in Banks as one of their posting locations to help bolster ambulance responses in Western Washington County.

Public Information Officer (PIO Scott Adams) Report:

- The Volunteer Pancake Breakfast is this upcoming Sunday, March 12th. There has been a change to the process as this has always been a fundraiser in the past, but this year it is more of a community outreach event rather than a fundraiser. Prices have not been increased to reflect this outreach. The volunteers want this to be an event that builds community relations rather than raises money. The goal is to break even. The last breakfast held was in 2019 so it is difficult to forecast what the attendance will be. Board Members are encouraged to help at the breakfast.
- In the past few weeks there have been a couple of difficult calls. We are working with other districts for acknowledgements of crews that assisted from neighboring districts to be acknowledged at our next board meeting.

January Safety/Near Miss Report

- Had a pinched finger during the Pumper Operator class but did not result in significant injury.
- No damage to any of the apparatus.
- No COVID cases reported.

Old Business: None.

New Business: **Resolution 03072023A – Declaring Surplus Property & Authorizing Disposal** – Ed Ewing made a motion to authorize the transfer of the surplus 1994 Freightliner Fire Engine (aka Engine 16) to Elsie-Vinemaple Fire Protection District #11. Kevin Henning seconded the motion. Please note that in the resolution presented at the Board Meeting a correction was requested to correct Elsie-Vinemaple Fire Protection District #13 to Elsie-Vinemaple Fire Protection District #11. The resolution was approved with this correction. Voting in favor: Ed Ewing, Kevin Henning, Mark Standley Jr. and John Wren. Opposed: None. The motion carried.

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Audience Response:

- Mark Schmidlin asked how many units did Metro West have on the road at any given time. Chief Linz responded 9 to 21 units was the average.

Good of the Order: None.

Adjourn Meeting: There being no further comments, Chair Rae Weaver adjourned the meeting at 6:57 pm.

Ed Ewing
Secretary

Kari Erwert
Recording Secretary

Please note after the meeting the Board of Banks Fire District and Chief Linz presented Chief Wammack and members of Elsie -Vinemaple's Board with Engine 16. Cake was served to celebrate the occasion.